

Employment Application, Montessori House for Children Richmond, Tx.

We consider applicants for all positions without regard to race, color, religion, sex, national origin, marital or veteran status, the presence of a non-job-related medical condition or handicap, or any other legally protected status

Name: _____ Home Phone: _____

Address: _____ Work Phone: _____

Email: _____ Cell Phone: _____

Position applying for: _____ Social Security #: _____

No. hours week desired: _____ U.S. Citizen/Permanent Resident?: _____

CPR/First Aid trained?: _____ Texas Drivers License #: _____

Education:

Circle highest grade completed: 9 10 11 12 GED _____

Circle no. years of college: 1 2 3 4 5 6 Degree(s) earned: _____

List courses in Development/Care of Children and No. of credits earned: (or attach transcript)

Do you hold a Montessori Teaching Certificate?: _____ If yes, please list training institute and date: _____

Are you planning to further your education?: _____

On what date are you available to begin work?: _____

Experience: (start with most recent employer). These people may be contacted by MHFC –

Company Name:	Dates Employed:	Address and Phone:	Position Held:	Reason for Leaving
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

References: (business/professional). These people may be contacted by Montessori House for Children

Background information:

Name	Phone	Relationship
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Have you ever been accused of any form of child abuse: _____ If yes, please explain: _____

Have you ever been convicted of a crime other than minor traffic offenses: _____ If yes, please explain: _____

Have you ever been discharged or forced to resign from a position: _____

Is there anything that would prevent you from performing the essential functions of this job: _____

I certify that the answers given herein are true and complete to the best of my knowledge. Furthermore, I authorize the school to investigate all information contained in this application and all persons to furnish information to the school. I understand that this is an application for employment and that no employment contract is being offered.

Signature

Date

Please complete page 3:

Essay/Biography

Please use the space below to tell us about yourself and what draws you to this vocation:

What age group do you prefer to work with?: _____

Is there any age group you absolutely would not want to work with?: _____

What is your philosophy of childhood education?: _____

What is your philosophy of behavior guidance: _____

How would you handle a child who is misbehaving? Please give example: _____

Do you like to lead or follow in a team effort?: _____

Please feel free to add any other comments: _____